

MINUTES OF THE AIRPORT ADVISORY BOARD MEETING
HELD THURSDAY, JANUARY 13 2005 AT 7:00PM
CITY COMMISSION CHAMBERS, 210 SAMS AVENUE, NEW SMYRNA BEACH,
FLORIDA

Robert Perry called the meeting to order with the following answering present to roll call:

Robert Perry, Chairman
Richard Snyder, Vice Chairman
Linda Crevasse
John Strong

Members Absent:
Gary Norville
Stuart Madson

OLD BUSINESS

DISCUSS MASTER PLAN UPDATE AND FORWARD TO FAA

Mr. Perry asked if corrections were made to the document, it was confirmed that all changes were made and that the document was ready to send to the FAA. There were no additional comments.

MOTION by Richard Snyder, SECONDED by John Strong to accept the Master Plan Update

AYE: Perry, Snyder, Crevasse, Strong

Nay:

MOTION CARRIED 4-0

Note: Final plotting will be made and document will be sent to the FAA. The FAA has 60 days to review and return with comments. Then it will be placed on the City Commission's agenda, for review and approval.

DISCUSS / ORGANIZE NOISE ABATEMENT COMMITTEE

Report that noise abatement concerns have been part of the last several meetings. Decision to discuss with representatives from the communities along with pilots and airport persons. The board is setting up a committee using by-laws from other local communities- Boca Raton, Sanford, Deland, etc. using the same standard outline. This has been presented to the city attorney; he has not gotten back yet with any legal concerns. The board is constituted by ordinance with city commission so everything

needs to be passed by the city. Actions will move forward and the appropriate steps will be taken to decide whether or not to involve other parties.

Summarize: Neighbors, Concerned Citizens and Pilots—made aware that the committee is advisory in nature, and that if decided upon, concerns will be passed to the city commission for further action based on recommendations.

Voting members will be:

- Four Community representatives from neighborhoods listed
- One impacted resident who requested committee involvement
- One active general aviation pilot
- Representative from local Fixed Based Operation (FBO)
- One rep from Vintage props and jets
- One rep from aircraft operators (ex: Embry Riddle)
- One from business community at the airport

Non-Voting members:

- Airport Manager
- Staff member from airport office
- Rep. from ATC Tower

Appointed by Airport Advisory Board. Possibly appointed by city commission-investigation into the issue at a later point. Currently completion of form is all that is required.

Terms: One year- may stay on for up to two additional terms.

If vacancy, board will fill it.

Board may remove member by majority vote if absent for 3 meetings in row.

Chairman/

Vice Chairman: May be any voting member of committee.

Duties: Run the meeting and keep order.

Function: Gathering information relating to noise issues at the airport.

Evaluating and presenting periodic reports to the airport advisory board.

Making recommendations to the board relating to the committee's findings.

Decisions: Approved by consensus of majority of voting members present.

Will be receptive to public input as to noise problems and possible solutions.

Committee is advisory only advisory board can make recommendations to the City Commission – recommendations will be passed on.

Meetings will be properly noticed in newspaper and open to the public.

Additional Information -see Committee By-Laws as published by Robert Perry Chairman.

If passed By-Laws effective immediately unless it is necessary to have approved by City Commission.

Question posed: Do sunshine law rules apply to the committee?

Answer: Yes, notice shall comply with laws of the state of Florida.

Public Participation and Comments:

Marisa Tyner: 26 Black Circle, New Smyrna Beach

Will there be clerical help?

Answer: Staff member from airport office.

2nd - Neighborhood Representatives: How many members and from where?

Answer: Four-community reps. from impacted communities and one concerned citizen
Totaling 5 citizens and 5 airport persons.

Donna Dean Miller: 2700 Sunset Drive, New Smyrna Beach

What is the difference between rep from FBO and rep from business community?

Answer: Epic, Vintage, and American Aero Services – sell gas, rent airplanes. Other businesses- maintenance, airplane construction, Bordering businesses-“thru the fence operators.”

2nd - Vintage or FBO listed as rep, already filed under business, isn't this a questionable practice?

Answer: Discussion as to who the representative would actually be – probably Epic.

Randall Hitchcock: Tara Trails Oaks

His community is not represented?

Thanks to the board for conducting the meeting at 7:00pm

What is the time frame for board development?

Answer: If approved tonight, and it does not need to be approved by City Commission, members can begin meetings whenever it is convenient to start. Members will need to be voted in, even distribution ensured, then meetings will begin.

2nd - Would this be the forum to discuss the noise abatement issues or wait for the committee to meet?

Answer: Issues will be brought to the committee to ensure equal representation.

3rd - Are notices taken care of by the city?

Answer: The airport office will handle these issues.

4th- Are residents from the county welcome to join the board?

Answer: Representative must be a resident of New Smyrna Beach.

5th- Tara Trails will not have representation because they are outside of the city limits, is the only option to keep coming to meetings?

Answer: Best option would be to voice your opinions to the neighborhood representative residing closest to your sub-division, and come to the meetings.

Open Question: Would the representative from Embry-Riddle have to reside within the city limits?

Answer: Not sure- will need clarification from the City Commission

Open Question: Will Committee decisions include the Airport Advisory Board members?

Answer: Committee member will make presentation to the Board or send meeting minutes.

Richard Theocis: Chairman of Flight Department at DB Campus appreciates the focus of committee to make recommendation on topic and represent whole community. It is a serious issue, he was appointed by mayor of neighboring community, Deland, to sit on their board- in the best interest of the community. He encouraged the city to find a way to let the appropriate members be involved and participate, to ensure the best resolve.

Steve Lasis: Embry-Riddle contact for noise issues, again requesting involvement in the committee due to their technical capabilities extensive involvement and research in this issue, even if it is just as an advisory, there is a need to contribute. "Being good neighbors" Have vast resources that can be tapped. Safety is main concern.

Answer: Problem if one of the largest users of the airport not represented, because everything will effect practices.

Bill Surley: Tara Trails -county resident

They line up with most used runway.

They are in the flight path long before Sugarmill, need to have a voice on the committee.

Concerned that traffic may be redirected to increase flight activity overhead.

Answer: Board will present this issue to the City Commission for decision.

Open Question: What about the proposed condo going up at the end of the runway?

Answer: Mr. Perry stated that there are no restrictions in New Smyrna about building near airport, as long as no obstruction, as far a zoning restriction is concerned. The committee could discuss and recommend zoning restrictions around the airport.

Richard Theocis: If a housing unit were to go up at the end of the runway, there are a slue of complaints that will follow. It might be advantageous to go ahead and make their recommendation rather than to wait for the committee to do so.

Answer from the Board: What is the timeline for building- Developmental Stages- Maps
Mr. Wilsbach responded that it hasn't come before the plan review in Public Works Department, can recommend that the commission take into account future noise complaints when approving future zoning changes.

Open Discussion: Forward standard documents that apply in order to aid in zoning changes. Can go directly to City Commission? Yes, can be proposed to add to agenda. Applications are available. Amend the by-laws to ensure that no organization shall have more than one voting representative on the committee. There should not be a problem filling the committee positions. There will be a non-voting representative from the tower. Remember the functions of the airport; it is different to each person.

Change to by-laws: No organization shall have more than one representative on the committee.

MOTION by Strong, SECONDED Snyder by to accept By-Laws as amended and organize Noise Abatement Committee

AYE: Perry, Snyder, Crevasse, Strong

NAY:

MOTION CARRIED 4-0

Note: Member of the press make announcement that the committee is looking for representatives

SUMMARY OF AIRPORT PROJECTS:

Mr. Wilsbach reported that final inspections and punch lists are completed on ATCT and Epic hanger and lights on 11/29 and Taxiway A. Paperwork is ready to go out to advertising for new signs, to replace wooden signs on 29, the lighted runway and taxiway. Submitted preapplication for two projects: AWOS –(Automatic Weather Observation System) and Light runway 6/24 and Taxiway B \$850,000. Move lighting controls from shade hangers to tower and add emergency generator for all weather operation. AWOS will be this year-

lighting will hopefully be before the end of the year. CAP building, not sure yet if it will be possible to move the building or repair it. Expand the parking, temporary parking between CAP and the existing parking lot- additional 24-30 places. Mr. Wilsbach submitted his letter of resignation; last day will be January 28, 2005. Rhonda will take over after the January 28.

ADJOURNMENT

Robert Perry made a motion to adjourn. The meeting was adjourned at 8:15.