

MINUTES OF THE AIRPORT ADVISORY BOARD MEETING

HELD WEDNESDAY, APRIL 18, 2007 AT 2:00 P.M.

DEBERRY ROOM, 200 CANAL ST., NEW SMYRNA BEACH, FLORIDA

Mr. Perry called the meeting to order with the following answering present to roll call:

Robert Perry, Chairman
Linda Crevasse
John Paul Kellat
Richard Snyder
Herb Gardner, Alternate Member

Absent-Stuart Madson

Also present was: Rhonda Walker, Asst. Public Works Director & Amy Thomas, Admin. Asst II

2. APPROVAL OF MINUTES

The February 21, 2007 minutes were approved as written.

3. OLD BUSINESS

A. Budget comments on current budget & recommendations for FY 08 Budget:

- Mr. Perry asked if the \$150,000 budgeted for the 150 Noise Study was the whole amount or the city's portion. Mrs. Walker replied that it was the entire amount and that the city would submit for a 90/95% reimbursement.
- The Airport Advisory reviewed the Airports expenditure and revenue report by line item for the current fiscal year.
- Mr. Kellat asked if the Airport would re-coop the funds used from the hangar improvements account to purchase the ARFF Truck. Mrs. Walker stated those funds were not reimbursable.
- The board discussed if they had the option to recommend an increase in the monthly hangar leases to be at fair market value. Mr. Perry was going to call surrounding airports and check on their hangar leases.
- Discussion incurred regarding the expired leases and CPI adjustments.

B. Status on Airport Noise Addendum to Real Estate Contract:

- Mr. Perry said he had given the letter to the Assistant City Attorney before the last meeting. Mrs. Walker said she would follow-up on the letter since the Asst. City Attorney mentioned that it might need to go before Planning and Zoning.

C. Status on Part 150 Noise Study:

- Mrs. Walker said that there was no change at this time.

D. Status of T-Hangar/runway resurfacing projects:

- Mrs. Walker told the board that she will be applying for a grant in July for new T-Hangars (12 T-Hangars and 2 executive).
- Mr. Gardner inquired about the T-Hangar waiting list and if staff kept track of the inquiries and how many people we still had on the list. Mrs. Walker responded that there are approximately 70 people on the list and staff manages the list.

E. Other old business:

- Mr. Perry wanted to know what the DC3 was doing on the airport. Mrs. Walker said that it was normally tied down at American Aero and they had asked if it could be tied down out there because they had several T34's come in for the weekend on their way to Lakeland and wanted to utilize their tie down space. The aircraft will be moved back once the other planes were gone.

4. **NEW BUSINESS:**

A. Discussion by AAB members of where they think the airport should be in the next 5-10 years:

- Mrs. Walker stated that the board along with the City Commission had approved the Airport Master plan and that the members should review the Master plan and discuss if they would like to make any changes.

B. Holland Sheltair Presentation on building T-hangars on leased land:

- Presentation postponed until next meeting.

C. Fuel Farm:

- Mr. Perry asked what the status was on the fuel farm. Mrs. Walker stated that the City is in the process of finalizing the Police and Fire fuel farm and that it was decided not to place the Airport fuel farm at that location since the FBO's did not want to cross an active runway to get to the site. She stated that the area near the shade was being considered as an alternate site when the NDB is relocated.

D. Homebuilt Hangar:

- Mr. Perry discussed the possibility of one homebuilt hangar being built where people can build, repair, etc. in without disturbing other tenants.

E. Air taxi service and terminal:

- Mr. Perry shared with the board that he had read about Air Taxi service and thought it might be a good idea for the airport.

F. Restaurant:

- Mr. Perry asked if the FAA would allow a grant for a casual restaurant to be built on the airport. Ms. Walker stated that the FAA wouldn't necessarily provide a grant for a restaurant but possibly for an FBO. She also said that Epic Aviation is leaning toward the type of FBO that caters to corporate business.
- Mr. Snyder expressed that he thought it would be great for the airport.
- Mrs. Walker discussed several possibilities that would utilize the existing restaurant at the airport.

5. Airport Manager Comments:

- Mrs. Walker informed the board that the Caribou tied down on the closed runway at the airport had been posted and she is following legal steps to have the plane removed.
- Mrs. Walker did let the board know that she met with the insurance adjuster on April 11th and updated the policies to cover all buildings, equipment, infrastructures located at the Airport.
- The board members were notified that the airport inspection was on April 6th and that the report should be in by the next meeting. There were a couple of incursions such as trees at the end of the runway. She also reported that there is a pavement inspection, required by the FDOT, on June 11th.
- Mrs. Walker informed the members that Epic Aviation is in the process of taking over fuel sales and ramp space from Vintage Props & Jets at their request.

6. AAB Members:

- Mr. Gardner let the board members know President of the O'Hare Noise Compatibility Advisory Committee was willing and interested in coming to the next meeting to make a presentation.
- Mr. Perry asked if there was any action taken on the board's recommendation to hire Ms. Walker fulltime for the Airport or to hire an assistant. Ms. Walker stated that due to budget cuts that all positions have been frozen at this point and that new positions would not be authorized.

7. Public Input:

- Robert Calabrese of 656 Wellesley Ct. read a letter regarding noise complaints in his neighborhood.

8. Nomination for Chairman:

- Mr. Perry elected Mr. Gardner or Mr. Kellat be nominated for Vice Chair.

Motion made by Mr. Snyder to elect Mr. Kellat for Vice Chair; seconded by Mr. Perry.

All in favor

Motion Carried 5-0

9. Next Meeting Date:

- July 18th, 2007 at 9:00am.

10. Adjournment:

- Meeting adjourned at 4:10 pm.

Cc: Mayor and Commission (5)
Members of Press (2)
Airport Businesses (12)
John Hagood, City Manager
Khalid Resheidat, Public Works Director
Rhonda Walker, Asst. Public Works Director
David Webster, ATCT Manager